



## **Digital Radiography Training Centre: Terms & Conditions**

### **1 Pre-Requisite**

*To be able to attend the training session, the candidate must provide along with enrolment form and their C.V. the certification for Conventional radiography Level I, II or III appropriate to the Digital radiography training level required.*

*An evidence of compliance with the eyesight requirements should also be submitted; the eyesight test certificate should not be more than 12 months old. The test certificate must state the following conditions:*

- a) *Near vision shall permit reading a minimum Jaeger number 1 or equivalent type and size letters (e.g. Times Roman N4), at not less than 30cm on a standard Jaeger test chart for near vision, in at least one eye, corrected or uncorrected.*
- b) *Colour vision shall be sufficient that the candidate can distinguish and differentiate contrast between the colours used in the Digital Radiography System.*

*In absence of this certificate, the organisation has to provide a signed declaration of their personnel vision ability. CIT can organise the Professional organisation to carry out the eye test and issue the certificate.*

### **2 Payment of fees/ Cancellation**

Full payment of the fees is required when booking. Booking without paying the fees will be considered as provisional and will provide no guarantee for a place on the course(s). Payment must be received prior to the beginning of the course.

Payment can be made by cheque or direct debit (Net amount- no bank charges deductions) into CIT's bank account. Payment via VISA/Credit card will incur additional 2.8% Visa administration charges

Please note that both UK and Europeans trainees are required to pay Value Added Tax (VAT) on all training provided.

Cancellation is possible with a 20% retention charge if the centre receives the cancellation request, 14 days before the beginning of the courses. After this period, there will be no refund; however the training could be re-scheduled.

### **3 Training Package**

The candidates will be provided with a Training Package containing

- Dates and times and fees for the courses
- Clear travelling instructions to the venue
- Transports and accommodations possibilities
- A contact name and telephone number for any query.

### **4 Health & Safety**

CIT will conduct the training under the guidelines of the "Health & Safety at Work Act", the "COSHH", the "Ionisation Radiation" and "ISO 9001" regulations.

An induction of the Health & Safety and fire regulation will be conducted prior to the commencement of the courses to which the candidate will comply.

